

Free School Meal Application Form

Email: freeschoolmeals@brighton-hove.gov.uk

Post: Free School Meals Team, Kings House, Grand Avenue, Hove, BN3 2LS

Telephone: 01273 293497



If you are in receipt of working tax credit you will not be eligible to apply for Free School Meals

Children whose parents/carers receive the following are entitled to receive free school meals:

- ✓ **Income Support (IS)**
- ✓ **Income based (not contribution based) Job Seekers Allowance (IBJSA)**
- ✓ **Child Tax Credit (where there is no entitlement to working tax credit) AND the total household income, as assessed by the Inland revenue does not exceed **£16,190****

- ✓ The **Guarantee** element of the State Pension Credit
- ✓ **Income- related employment and support allowance** or
- ✓ **Financially supported by NASS** (National Asylum Support Service)

Children who receive IS or IBJSA in their own right are also entitled to receive free school meals

Details Parent/Carer with qualifying benefit – COMPLETE IN BLOCK LETTERS

National Insurance Number:

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Date of Birth (dd/mm/yyyy)

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Surname/Family Name: (as on benefit letter)

First Name:

Address:

Post Code:

Daytime Number: Mobile:

Email:

National Asylum Seeker Number:

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Details of the Child/Children requiring Free School Meals

Surname	First Name	M/F	Date of Birth	School

Declaration

I declare that the information given on this form is true and complete and I undertake to inform the school if my entitlement to one of the qualifying benefits is terminated. I understand that I will be liable for any costs incurred in providing free school meals for my child(ren), should I fail to inform the school of the termination of my benefit.

I agree that you will use the information I have provided to process my claim for free school lunches and will contact other sources as allowed by law to verify my initial, and ongoing, entitlement to free school lunches.

I have read and I understand the above declaration.

Signature _____ (Parent/Guardian) Date _____

s110 of The Education Act 2005 requires that data is only used for its intended purpose, i.e. to determine eligibility for free school meals and that improper use of information is an offence. All LA users are required to sign a declaration to confirm that they will only use data for its intended purpose.

FOR OFFICE USE ONLY

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