

Free Scholar Bus Pass Application Form

Email: HomeToSchoolTransport@brighton-hove.go.uk

Post: Home to School Transport, Kings House, Grand Avenue, Hove, BN3 2LS

Telephone: 01273 293498 / **Fax:** 01273 295198



Eligibility: You live more than 3 miles from your nearest catchment school, OR you are in receipt of free school meals and you live more than 2 miles from any of your nearest 3 schools, OR you are in receipt of Maximum Working Tax Credits and you live more than 2 miles from any of your nearest three schools. (We do require proof of your awards notice) We also require a passport size photo of your child to be used on the scholar pass.

Details of Parent/Carer with Eligibility: BLOCK CAPITALS

Surname/Family Name:	
First Name:	
Address:	
Postcode:	
Daytime Number:	
Mobile Number:	
Email:	

In Receipt of: **Free School Meals / Max Working Tax Credits** (delete as appropriate)

Details of Child Requiring Free Scholar Bus Pass:

Date of Birth: (DDMMYY)	
Surname/Family Name:	
First Name:	
Male or Female:	
School Attended:	
If Cardinal Newman School please confirm they are a baptised Roman Catholic	
Current Year:	

Declaration:

I declare that the information given on this form is true and complete and I undertake to inform the Home to School Transport Office if my entitlement to one of the qualifying benefits is terminated, or if I should move home / change address. I understand that I will be liable for any costs incurred in providing transport for my child(ren), should I fail to inform the Home to School Transport Office of the termination of my benefit or change of address.

I agree that you will use the information I have provided to process my claim for home to school transport and will contact other sources as allowed by law to verify my initial, and ongoing, entitlement to school travel.

I have read and I understand the above declaration.

Signature _____ (Parent/Guardian) Date _____

s110 of The Education Act 2005 requires that data is only used for its intended purpose, i.e. to determine eligibility for free scholar passes and that improper use of information is an offence. All LA users are required to sign a declaration to confirm that they will only use data for its intended purpose.

Office Use Only

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Photo Received	